



**STICKS & STONES**  
THERAPEUTIC SERVICES

## **APPOINTMENT CANCELLATION AGREEMENT**

First Name:  Surname:

Each meeting is another opportunity to help you confidently take charge of your life. We understand things come up and you may need to miss your appointment.

If you need to reschedule or cancel any appointments, Sticks and Stones Therapeutic Services requires 24 business hours prior notice (Monday through Friday 9:00 am to 5:00 pm).

Please understand that we set aside this time for you, and if you are unable to make it, we will have missed an opportunity to meet with another valuable client. This policy is in place to give the office enough time to schedule another client in that time slot.

If you fail to cancel within the 48 hours prior to your appointment the appointment fee will be retained. It is your responsibility to contact us, if you wish to cancel the appointment.

My signature acknowledges:

- I will adhere to the guidelines above to the best of my ability.

Client Name (please print):

Client/Guardian Signature:

Date: